
1025. Vessel Departure Notice

Procedure Code	Procedure Name
VOX	Vessel Departure Notice

1. Procedure Outline

Register the departure information and submit the departure notice or anchor shift notice based on the contents registered by the "General Vessel Information Registration (VBX)" procedure, "Vessel Operation Information Registration (VTX01)" procedure, "Vessel Crew Information Registration (VTX02)" procedure, "Vessel Passenger Information Registration (VTX03)" procedure or "General Vessel Information Registration (Web) (WBX)" procedure.

Use the procedures to select the government office to which you submit the documents.

These procedures should allow registration, correction or cancellation.

The information registered by the "Vessel Departure Notice (Web) (WOT)" should be corrected or cancelled.

Note: If the crew and passenger information of the port has been changed, each information item should be corrected by the VTX02 procedure, VTX03 procedure or WBX procedure before this procedure is performed.

To notify Customs Station of the departure, submit to Customs Station the "Vessel Departure Notice" or the Anchor Shift Notice. A crew list and the passenger manifest can also be submitted.

To notify other agencies of the departure, submit the Vessel Departure Notice to the particular government office that has been entered on the form and at the same time send the crew list and passenger manifest to Immigration.

An prior report can be submitted to Port Traffic Control Office or Vessel Traffic Service Center.

Sea Line Report can be submitted to Vessel Traffic Service Center.

If the document is submitted to Customs Station, the system must determine if the departure is immediately permitted, the Anchor Shift Notice is accepted or the permission is pending according to the contents entered.

If the departure permit is suspended because of unpaid tonnage due, etc. the departure permit will be reinstated when the payment of tonnage due, etc. is confirmed.

If the departure permit is suspended because the next port is a closed port, the departure permit will be reinstated when the "Application for Permission on Vessel Arriving at / Vessel Departing from Closed Port)" is approved.

Other suspended departure permits must be cancelled by Customs Station.

2. Implementer

Carrier, Shipping Agent

3. Limits

[1] The maximum number of dangerous goods is 300.

[2] Up to 99 times correction can be done in one "Vessel Departure Notice.

4. Input Conditions

(1) Implementer verification

- [1] The Implementer is a user already registered in the system.
- [2] In case of registration, if the Implementer is a Carrier, the Implementer (Carrier) must be the same company as a Vessel Operator that has been registered in the Vessel database for the entered Vessel Code.
- [3] When the information is registered and if the Implementer is a Shipping Agent, the consignment relationship (for this port) with the Vessel Operator (in the Vessel database for the Vessel Code entered) must have been registered in the system. However, this condition is not applicable if the consignment relationship for each port is registered.
- [4] The Implementer who corrects or cancels the data must be the same person who registered the data.

(2) Input field verification

(A) Individual field verification

Refer to the "List of Input Fields".

(B) Data linkage verification

Refer to the "List of Input Fields".

(3) Vessel database verification

When the information is registered or corrected, the following must be checked:

- [1] The Vessel Code entered exists in the Vessel database.
- [2] ("Delete") is not registered.
- [3] The vessel is registered as a coastal vessel.
- [4] When the document is submitted to Customs Station, (Estimated) Date of Departure must be within a certain period after the Customs Station verification and registration.

(4) Vessel Operation database verification

To register or correct the information, check the following in the Vessel Operation database for the entered Vessel Code and Voyage Number (1).

- [1] The operation port information for the port exists.
- [2] The next port of destination is registered.
- [3] "Delete flag" is not set up for the Vessel Operation database.

(5) Maritime Crew database verification

If the information is registered or corrected, the Maritime Crew database for the entered Vessel Code and the Voyage Number (1) must be checked as follows:

- [1] When it has been registered that the crew information need to be processed by the system, the crew information must exist in the Maritime Crew database.

- [2] When it has been registered that the crew information need to be processed by the system, "Entry Completion Display" for the crew information must be registered.
- [3] When it has been registered that the crew information need to be processed by the system, "Delete flag" is not set up for the crew information.

(6) Maritime Passenger database verification

If the information is registered or corrected, the Maritime Passenger database for the Vessel Code and the Voyage Number (1) entered must be checked as follows:

- [1] If ("The system processes the passenger information") is entered, the particular passenger information must exist in the Maritime Passenger database.
- [2] If ("The system processes the passenger information") is entered, "Entry Completion Display" for the passenger information is registered.
- [3] If ("The system processes the passenger information") is entered, ("Delete") is not registered.

(7) Vessel Entry Notice database verification

If the Vessel Departure Notice is registered or corrected and if Submission Number for Vessel Arrival Notice issued by the system is entered, check the following:

- [1] Entered Submission Number for Vessel Arrival Notice exists in the Vessel Entry Notice database.
- [2] Submission Number for Vessel Arrival Notice is the newest.
- [3] The Vessel Entry Notice is submitted to Customs Station.
- [4] The registered contents is not an Anchor Shift Notice.
- [5] When "Tonnage due, etc. - Non-taxation" is registered for this port, "Non-taxation" is verified and registered.
- [6] When the next port is specified not for an anchor shift, the entered data (i.e. Vessel Code, Voyage Number (1), Port Code and the Order of Calling at Domestic Ports) and the data (i.e. Vessel Code, Voyage Number (1), Port Code and the Order of Calling at Domestic Ports) of Submission Number for Vessel Arrival Notice entered must be the same.[7]
If the next port is specified for an anchor shift, the entered data (i.e., Vessel Code and Voyage Number (1)) and the data (Vessel Code and Voyage Number (1)) for the entered Submission Number for Vessel Arrival Notice must be the same.
- [8] It has not been registered that the other different Vessel Departure Notice (Anchor Shift Notice) has been submitted".

(8) Database (Application Permission on Vessel Arriving at / Vessel Departing from Closed Port)) verification

If the information is registered or corrected, and if the number (Application Number for Permission on Vessel Arriving at / Vessel Departing from Closed Port) is entered, check the following.

- [1] The entered number (Application Number for Permission on Vessel Arriving at / Vessel Departing from Closed Port)) exists in the database (Application Number for Permission on Vessel Arriving at / Vessel Departing from Closed Port)).
- [2] The entered Vessel Code and the Vessel Code registered in the database (Application number for permission for entrance into and departure from a closed port) are the same.
- [3] The application is not revoked.
- [4] The operation is not changed to the "manual operation".

(9) Vessel Departure Notice database verification

(A) To correct the Vessel Departure Notice

- [1] The entered Vessel Departure Notice Submission Number exists in the Vessel Departure Notice database.
- [2] The implementer must be the user who registered the Vessel Departure Notice.
- [3] If the Vessel Departure Notice is registered with the WOT procedure, it must be submitted by using the vessel operation information.
- [4] The Vessel Code, Voyage Number (1), Departure Port Code, and the Order of Calling at Domestic Ports are not changed.
- [5] Vessel Departure Notice Submission Number is the latest number.

(B) To cancel the Vessel Departure Notice

- [1] Vessel Departure Notice Submission Number exists in the Vessel Departure Notice database.
- [2] The implementer must be the user who registered the Vessel Departure Notice.
- [3] If the Vessel Departure Notice has been registered by the WOT procedure, it must be submitted by using the vessel operation information.
- [4] The "Customs Station Departure Permission" (Anchor Shift Notice Accepted) for the Vessel Departure Notice is not done.
- [5] Vessel Departure Notice Submission Number is the newest.

5. Processing Details

(1) Input data verification

If the above-mentioned input conditions are met, the Process Result Code "00000-0000-0000" should be set before proceeding to the steps that follow.

If the above input conditions are not satisfied, which means an error, output the Process Result Output after setting a code other than "00000-0000-0000" in the Process Result Code. (For error details, see "List of Process Result Codes".)

(2) Process to issue the submission number of the Vessel Departure Notice.

(A) Registration

The system issues Vessel Departure Notice Submission Number.

(B) Correction

The system issues Vessel Departure Notice Submission Number Suffix.

(3) Process to determine the government office to which the notice is submitted.

To submit the notice to Customs Station, the Customs Station that controls the entered Departure Berth Place Code is specified.

(4) Process to determine the government office to which the documents are submitted

To submit the documents to Customs Station, the Customs Station that controls the Departure Berth Place Code entered is specified.

However, if the Customs Station code (to which the documents are submitted) is entered, the Customs Station of the code is specified.

(5) Process to determine embarkation or disembarkation

If ("The system processes the crew information of passenger information") is entered, "embarkation" or "disembarkation" is selected.

(6) Process to determine the destination

The government office to which ("Notice") is entered is selected.

(7) Process to determine if the departure is permitted (Anchor Shift Notice Acceptance)

(A) Submission Number for Vessel Arrival Notice (issued by the system) is not entered.

If the Vessel Entry Notice is submitted to Customs Station, The departure permission is suspended.

(B) Submission Number for Vessel Arrival Notice (issued by the system) is entered.

If the notice is submitted to Customs Station, the system determines if the departure is permitted or the Anchor Shift Notice is accepted based on the contents entered in the notice and the vessel information registered in the Vessel Operation database and Vessel Entry Notice database.

Next port of call	Identifier	Decision making conditions	Decision Result
Other open port	Vessel Departure Notice	Tonnage Due Payment - Unpaid status ^{*1*2*3} .	Departure permit suspended
		Departure prohibited	Departure permit suspended
		Other than those above	Departure permitted
In the same open port	Anchor Shift Notice	Departure prohibited	Anchor Shift Notice suspended
		Other than those above	Anchor Shift Notice accepted
Closed port	Vessel Departure	Tonnage Due Payment	Departure permit

Next port of call	Identifier	Decision making conditions	Decision Result
	Notice	- Unpaid status ^{*1*2*3} .	suspended
		Departure prohibited	Departure permit suspended
		Not permitted to enter/depart in/from a closed port	Departure permit suspended
		The next port is not the same as the closed port for which the vessel is permitted to enter/depart into/from.	Departure permit suspended
		Other than those above	Departure permitted

(*1) The vessel qualification is changed in this particular open port, the Tonnage Due Payment - Unpaid status is not evaluated.

(*2) The Tonnage Due Payment - Unpaid Status does not include "Tonnage Due - Non-taxation".

(*3) Vessel Entry Notice database includes both paid and pending Tonnage Due Payment.

(8) Vessel database process

To register or correct the notice in the vessel database and submit the notice to Customs Station, delete the vessel qualification change data for the Vessel Code entered.

(9) Vessel Operation database process

To register or correct the information, update the database according to the contents entered by this procedure.

(10) Vessel Entry Notice database process

To register or correct the notice (submitted to Customs Station) in the Vessel Entry Notice database and if Vessel Departure Notice Submission Number (issued by the system) is entered, register ("The Vessel Departure Notice (Anchor Shift Notice) for the Vessel Entry Notice database (for Vessel Departure Notice Submission Number entered) is submitted").

(11) Database process (Application for Permission on Vessel Arriving at / Vessel Departing from Closed Port)

If Application Number for Permission on Vessel Arriving at / Vessel Departing from Closed Port is entered, do the following:

(A) Registration

Register the Vessel Departure Notice Submission Number, which has been issued by the system for the database (Application for Permission on Vessel Arriving at / Vessel Departing from Closed Port) for Application Number for Permission on Vessel Arriving at / Vessel Departing from Closed Port entered.

(B) Correction

- [1] If the Vessel Departure Notice Submission Number is registered in the database (Application for Permission on Vessel Arriving at / Vessel Departing from Closed Port) for the Application Number for Permission on Vessel Arriving at / Vessel Departing from Closed Port (registered in the Vessel Departure Notice database), cancel the Vessel Departure Notice Submission Number.
- [2] If Application Number for Permission on Vessel Arriving at / Vessel Departing from Closed Port is entered, register the Vessel Departure Notice Submission Number (issued by the system) for the database (Application for Permission on Vessel Arriving at / Vessel Departing from Closed Port) for Application Number for Permission on Vessel Arriving at / Vessel Departing from Closed Port entered.

(C) Cancellation

If Vessel Departure Notice Submission Number has been registered in the database (Application for Permission on Vessel Arriving at / Vessel Departing from Closed Port) for Application Number for Permission on Vessel Arriving at / Vessel Departing from Closed Port entered, cancel the Vessel Departure Notice Submission Number.

(12) Vessel Departure Notice database process

(A) Registration / Correction

- [1] Register the information for the Vessel Departure Notice Submission Number. (issued by the system) in the Vessel Departure Notice database.
- [2] Register the vessel operation information for the Vessel Code and Voyage Number (1) entered and crew information and passenger information and the contents entered for this procedure.

(B) Cancellation

- [1] Update the Vessel Departure Notice database for the Vessel Departure Notice Submission Number entered.
- [2] Register ("The particular information has been cancelled"). Also the information can be cancelled for each destination.

(13) Port-related DB process

(A) Registration/Correction

Register the information for the Vessel Departure Notice Submission Number (issued by the system) in the Port-related database.

(B) Cancellation

Register the information for the Vessel Departure Notice Submission Number (entered) in the Port-related database.

(14) Output process for output information

Process the output information (described later). For details of output field, see "List of Output Fields".

6. Output Information

Information Name	Output Conditions	Output Destination
Process Result Output	Nil	Implementer
Vessel Departure Notice (Anchor Shift Report) Submission	The information is output if the following conditions are satisfied: (1) Submitting the notice to Customs Station (2) The notice is suspended.	Implementer
Vessel Departure Notice (Anchor Shift Report) Submission (For Customs Station)	The information is output if the following conditions are satisfied: (1) Submitting the notice to Customs Station (2) The notice is suspended.	Customs Station to which the document is submitted (Monitoring section)
Departure Permit (Anchor Shift - Vessel Departure Report Acceptance) Notice	The information is output if the following conditions are satisfied: (1) Submitting the notice to Customs Station (2) The departure permit is issued or the anchor shift notice is accepted.	Implementer* ⁴
Departure Permit (Anchor Shift Report Acceptance) Information	The information is output if the following conditions are satisfied: (1) Submitting the notice to Customs Station (2) The departure permit is issued or the anchor shift notice is accepted.	Customs Station to which the document is submitted. (Monitoring section)
Vessel Departure Notice (Anchor Shift Report) Correction/Cancellation	The information of the Vessel Departure Notice (Anchor Shift Report) for Customs Station is corrected or cancelled.	Customs Station to which the document is submitted. (Monitoring section)
Vessel Departure Notice (Anchor Shift Report) (copy) (Port Management Body)	The Vessel Departure Notice is sent to the Port Management Body.	Implementer
Prior Report (copy)	The Report to Port Traffic Control Office or Vessel Traffic Service Center is sent.	Implementer
Vessel Departure Notice (copy) information (Captain of the Port)	The Vessel Departure Notice is sent to the Captain of the Port.	Implementer
Vessel Departure Notice Response Information (Captain of the Port)	The Vessel Departure Notice is sent to the Captain of the Port	Implementer
Prior Report Response Information	Port Traffic Control Office or Vessel Traffic Service Center checks the Prior Report and sends the response to the implementer.	Implementer

Information Name	Output Conditions	Output Destination
Vessel Departure Notice Response Information (Port Management Body)	Port Management Body. Checks the Vessel Departure Notice and sends the response to the implementer.	Implementer
Sea Line Report Response Information	Vessel Traffic Service Center checks Sea Line Report and sends the response the implementer.	Implementer
Instructions	Vessel Traffic Service Center checks Sea Line Report and issues the instructions to the implementer.	Implementer
Recommendation	Vessel Traffic Service Center checks Sea Line Report and issues the recommendation to the implementer.	Implementer

(*4) When "Y" is entered in "Displaying Necessity of Customs Station Output" in the Vessel Departure Notice procedure, the information must be output to Customs Station to which the document is submitted instead of the implementer. (To enter "Y", an agreement must be obtained from the Customs Station in advance.)

7. Special Notes

- (1) To submit the Vessel Departure Notice to Customs Station, register "Date/Time" ((Estimated) Date/Time of Departure) in the Vessel Departure Notice database in the following order:
 - [1] The earlier date and time of the (Estimated) Anchoring Date/Time (to) entered and the (Estimated) Leaving Shore Date/Time should be set as the Estimated Date/Time of Departure.
 - [2] If either of the (Estimated) Anchoring Date/Time (to) entered and the (Estimated) Leaving Shore Date/Time is not entered, the earlier date and time of the (Estimated) Anchoring Date/Time (to) and (Estimated) Leaving Shore Date/Time should be set as the (Estimated) Date/Time of Departure.
- (2) To submit the departure notice to the Immigration, send the following information.
 - [1] Vessel Departure Notice information
 - [2] Crew list (Send by dividing the list into the unit of 1,500 crews)
 - [3] Passenger list (Send the passenger information for 1,500 passengers at a time)
- (3) "When it has been registered that the crew information or passenger information are manually processed" or "there are no passenger" is entered in this procedure, the crew information or passenger information is not checked.
- (4) When [Vessel Name Replacement Date (vessel database) > (Estimated) Date of Departure] in the Vessel database, use the Vessel Name before Correction as the Vessel Name to submit the Vessel Departure Notice.
- (5) To correct the notice after the Customs Station issued the departure permit, do not perform the processes in "5. Processing Details": From "(7) Process to determine if the departure is permitted (the anchor shift notice is accepted)" to "(11) database process (Application for

permission for entrance into and departure from a closed port)".

(6) Dialog - Government office (Document submission) is not entered

If the user of the terminal NACCS package software satisfies the following conditions ([1] and [2]), implement the function to prompt the user to enter the Application Destination Public Office Code in the dialog (Government office (Document submission) is not entered) when the user submits the document.

[1] "Yes" is specified for "Submission/Non-Submission of Vessel Departure Notice (Anchor Shift Notice) to Customs Station - Yes/No", and also "Yes" is specified for "Submit other documents (other than the Vessel Departure Notice (Anchor Shift Report to the Customs Station)".

[2] If there is no entry for the Application Destination Public Office Code for to the submission destination other than the Customs Station.

(7) If the Departure Berth Place Code entered is a coastal berth, output a warning.