
4023. Manifest Submission

| Procedure Code | Procedure Name |
|----------------|---------------------|
| DMF | Manifest Submission |

1. Procedure Outline

Submit the Manifest and the temporary landing notice (advance report) to the customs station for each carrier using the ship.

Also, register the Manifest Information (blanket) for each carrier using the ship (each company of the carrier using the ship in a joint vessel operation) based on the information registered by the "Advance Cargo Information Registration (AMR)" procedure or the "Update Registered Advance Cargo Information (CMR)" procedure (hereafter, "AMR procedure, etc.").

However, if a company using the ship which registers the B/L (even one B/L) for the advance filing by the "Manifest Information Registration (MFR)" procedure, the Manifest information is not registered (blanket).

2. Implementer

Carrier, Shipping Agent

3. Limits

(1) The Manifest information is registered (blanket).

- [1] The maximum number of Container Numbers that can be specified for a single B/L is 200.
- [2] The maximum number of B/L Numbers that can be specified for a single container is 100.
- [3] The maximum number of Using Carriers capable of performing this procedure in relation to a single piece of vessel information*1 (excluding the Carrier Code) is 20.
- [4] The maximum number of container operators that can be specified for a single piece of vessel information (excluding the Carrier Code) is 5.
- [5] The maximum number of total B/L Numbers and Container Numbers that can be registered for a single piece of vessel information (excluding the Carrier Code) is 9999.

(*1) Vessel information consists of the following 4 items (The same applies hereinafter).

- [1] Vessel Code
- [2] Carrier Code
- [3] Port of Discharge Code
- [4] Port of Discharge Suffix

4. Input Conditions

(1) DMF procedure

(A) Implementer verification

- [1] The implementer is a user already registered in the system.
- [2] If the implementer is a Shipping Agent, the consignment relationship with the carrier using the ship is registered in the system in the port of discharge entered.

(B) Input field verification

(a) Individual field verification

See "List of Input Fields" and "System Design Specification for NACCS Online Procedures".

(b) Data linkage verification

See "List of Input Fields" and "System Design Specification for NACCS Online Procedures".

- (C) Manifest management DB verification
 - [1] If the Manifest management DB for the vessel information entered exists, ("Manifest Submitted") is not registered.
 - [2] If the Manifest management DB for the vessel information entered exists, the system is not performing an internal process.
 - (D) Update Manifest Information (Collective Change of CY) Management DB verification

"Update Manifest Information (Collective Change of CY) (CMC)" procedure is not performing the internal process for the entered vessel information.
 - (E) Container Information DB verification

If the container cargo is registered by the MFR procedure, check the following:

 - [1] If the container is registered as "Full Container", the B/L Number is registered.
 - [2] If the B/L Number is registered, the container information is registered.
 - (F) Advance Cargo Information DB verification

If the Manifest Management DB for the carrier information entered does not exist, one or more number of B/Ls extracted from the Advance Cargo Information DB exist.
- (2) Internal process (Manifest Information Registration (Blanket))
- Check the following for a B/L extracted from the Advance Cargo Information DB in 5. (1) (D) below.
- (A) Advance Cargo Information DB verification
 - [1] The container operator is registered.
 - [2] The Service Type on Delivery Code, the Vanning Type Code and the Customs Convention on Containers (CCC) Application Identifier are registered.
 - (B) Cargo Information DB verification

If the Cargo Information DB exists, check the following:

 - [1] It is the Cargo Information DB created in the preliminary declaration, or the Cargo Information DB created by the "House B/L Cargo Information Registration (NVC01)" procedure in which "Master" is registered.
 - [2] It is verified that the cargo has not been brought in from outside the system.
 - (C) Container Information DB verification

If the Container Information DB for the container registered in the Advance Cargo Information DB exists, check the following:

 - [1] The number of B/Ls does not exceed the number of B/Ls that can be registered in the container.
 - [2] The port of discharge in the Container Information DB and the port of discharge in the Advance Cargo Information DB are the same.
 - [3] If the container is registered as an export container, a certain period of time has passed since the Date of Latest Update.
 - (D) General Customs Transit DB verification

If ("General Customs Transit") is registered in the Advance Cargo Information DB, check the following:

 - [1] The General Customs Transit DB for the General Customs Transit Approval Number registered in the Advance Cargo Information DB exists.
 - [2] The implementer of this procedure and the user who is approved for "General Customs Transit" registered in the General Customs Transit DB are the same.

[3] The date starting the internal process is within the General Customs Transit Approval period.

[4] The bonded area controlled by the container operator registered in the Advance Cargo Information DB and the shipping place which received the General Customs Transit Approval are the same.

5. Processing Details

(1) DMF procedure

(A) Input data verification

If the above-mentioned input conditions are met, the Process Result Code "00000-0000-0000" should be set before proceeding to the steps that follow.

If the above input conditions are not satisfied, which means an error, output the Process Result Output after setting a code other than "00000-0000-0000" in the Process Result Code. (For error details, see "List of Process Result Codes".)

(B) Manifest Management DB process

Register "Being internally processed by DMF procedure".

(C) Process for determining the Manifest submission destination customs office and the temporary landing notice forwarding customs office

The customs office having jurisdiction over the input Manifest Submission Port Code is the Manifest submission destination customs office and the temporary landing notice forwarding customs office.

(D) Advance Cargo Information DB extraction process

(a) Conditions for the extraction process

Perform the extraction process if any of the following conditions are satisfied for the entered carrier information.

However, this processing will not be performed when it is registered that the function to register Cargo Information using Advance Cargo Information is not required by the "Register of Unnecessary Setting for Omission Function of Manifest Information Registration (UAF)" procedure for any of the entered Carrier Code, Carrier Code + Port of Discharge Code, or Carrier Code + Port of Discharge Code + Vessel Code.

[1] The Manifest Management DB doesn't exist.

[2] Any B/L satisfying all of following conditions is not registered by the MFR procedure.

- It is container cargo.
- A container for which the Container Type Code is not "PL" is entered.
- If the description to the effect of temporary landing cargo is entered, the Final Destination Code is not a foreign port.
- The Port of Loading is not a port in Japan.

(b) Extraction process

Extract a B/L which satisfies all of the following conditions from the Advance Cargo Information DB.

[1] It matches the vessel information entered.

[2] The AMR procedure, etc., is done.

[3] ("Original B/L Number") is not registered by the "Association of Registered B/L Numbers (BLL)" procedure.

- (E) Extraction process of the Cargo Information DB, Container Information DB and the "Temporary Landing Empty Container Information for The Next Port" DB
- (a) Conditions for extraction process
The number of B/Ls extracted from the Advance Cargo Information DB in 5. (1) (D) above is "0".
- (b) Extraction process of Cargo Information DB
Extract the B/L which satisfies all of the following conditions from the Cargo Information DB.
- [1] It matches the vessel information entered.
- [2] The cargo is registered in the Manifest.
- (c) Extraction process of the Container Information DB
Extract the container which satisfies all of the following conditions from the Container Information DB.
- [1] It matches the vessel information entered.
- [2] The cargo is registered in the Manifest.
- (d) Extraction process of the "Temporary Landing Empty Container Information for The Next Port" DB
If the container is a temporary landing empty container where the Manifest for the next port is submitted before the "Loading Confirmation Registration (CCL)" procedure is done, the container matching the vessel information entered is extracted from the "Temporary Landing Empty Container Information for The Next Port" DB.
- (F) Starting the internal process
- (a) Starting the internal process (Manifest Information Registration (blanket registration) (multiple cases))
If one or more number of B/Ls is extracted from the Advance Cargo Information DB in 5. (D), start the internal process (Manifest Information Registration (blanket registration) (many cases)).
- (b) Starting internal process (Manifest submission (many cases))
If no B/L is extracted from the Advance Cargo Information DB in 5. (D), start the internal process (Manifest submission (many cases)).
- (G) Output process of output information
Process the output information (described later). For details of output field, see "List of Output Fields".
- (H) Output process of warning message
Output ("Internal process being executed") in the Process Result Output as a warning message.
- (2) Internal process (Manifest Information Registration (blanket registration) (many cases))
- (A) Input verification
If the above-mentioned input conditions are met, perform the following processes.
If the above input conditions are not satisfied, which means an error, output only the Manifest Submission Result List Information after setting a code other than "00000-0000-0000" in the Process Result Code. (For error details, see "List of Process Result Codes".)

- (B) Various DB processes
 - Perform the process for the B/L extracted from the Advance Cargo Information DB in 5. (1) (D) above.
 - For details, see the "Manifest Information Registration (blanket registration) (MFI)" procedure.
- (C) Extraction process of the Cargo Information DB, Container Information DB and "Temporary Landing Empty Container Information for the Next Port" DB
 - If the process for all the B/Ls extracted from the Advance Cargo Information DB in 5. (1) (D) is completed, perform the following processes.
 - (a) Extraction process of Cargo Information DB
 - Extract the B/L which satisfies all of the following conditions from the Cargo Information DB.
 - [1] It matches the vessel information entered.
 - [2] The cargo is registered in the Manifest.
 - (b) Extraction process of the Container Information DB.
 - Extract the container that meets all of the following conditions from the Container Information DB.
 - [1] It matches the vessel information entered.
 - [2] The cargo is registered in the Manifest.
 - (c) Extraction process of the "Temporary Landing Empty Container Information for the Next Port" DB
 - If the container is a temporary landing empty container where the Manifest for the next port is submitted before the "Loading Confirmation Registration (CCL)" procedure for the previous port is performed, the container matching the input vessel information is extracted from the "Temporary Landing Empty Container Information for the Next Port" DB.
- (D) Starting the internal process (Manifest submission (many cases))
 - When the process for all the B/Ls extracted from the Advance Cargo Information DB in 5. (1) (D) is completed, start the internal process (Manifest submission (many cases)).
- (3) Internal process (Manifest submission (many cases))
 - (A) Determination process of discrepancies in data of advance cargo information registration
 - Determine the discrepancies if the extracted Cargo Control Number satisfies all of the following conditions.
 - [1] It is container cargo
 - [2] A container for which the Container Type Code is not "PL" is entered.
 - [3] If the description to the effect of temporary landing cargo is entered, the Final Destination Code shall not be a foreign port.
 - [4] The Port of Loading is not a port in Japan.
 - [5] If the "Update Manifest Information (Adding Information on Next Port of Discharge) (CMF03)" procedure is done, the vessel information entered and the vessel information registered by the CMF03 procedure are different.
 - (a) Advance filing implementation verification
 - Determine that Advance filing implementation is not registered by the MFR procedure.

- (b) Departure time registration implementation verification
Determine that Departure time registration implementation is not registered by the MFR procedure etc.
- (B) Manifest Management DB process
[1] Register that the Manifest for the Carrier is submitted at the port.
[2] Cancel ("The internal procedure is performed by DMF procedure").
- (C) Cargo Information DB process
(a) Common process
Register that the Manifest for the port is submitted.
(b) Advance filing processing
If the CMF03 procedure for the extracted Cargo Control Number, or if the CMF03 procedure is done and the vessel information entered and the vessel information registered by the CMF03 procedure are different perform the following processes.
[1] If the Prior Notification of the Risk Assessment Result is registered in the house B/L information associated with the Advance Cargo Information DB, register ("Prior Notification is registered").
[2] If the following Prior Notification of the Risk Assessment Result is registered in the Advance Cargo Information DB, register ("DNU" for the Ocean (Master) B/L).
 - HLD
 - DNL
 - DNU
[3] If "SPD" is registered in the Advance Cargo Information DB, register ("SPD").
- (D) Automatic final declaration starting process of the import declaration before arrival of cargo
(a) General cargo
If the cargo for the extracted Cargo Control Number is import cargo and its preliminary declaration is registered for the import declaration before arrival of the cargo, start the final declaration process automatically.
(b) Consolidated parent cargo
[1] If the cargo for the extracted Cargo Control Number is a consolidated parent cargo, the consolidated child import cargo with registered preliminary declaration for the import declaration before arrival of cargo is extracted.
[2] The final declaration process is automatically invoked for the extracted consolidated child import cargo.
- (E) Container Information DB process
Register that the Manifest for the relevant port has been submitted.
- (F) "Temporary Landing Vacant Container's Next Port Information DB" process
Register that the Manifest for the port has been submitted.
- (G) Advance Cargo Information DB process
If AMR procedure, etc., is performed for the extracted Cargo Control Number, and if no CMF03 procedure is performed or when the CMF03 procedure is performed, and the input vessel information differs from the vessel information registered by the CMF03 procedure, perform the following processes.
[1] If the following Prior Notification of the Risk Assessment Result is registered in the Advance Cargo Information DB, register ("DNU" corresponding to the Ocean (Master) B/L is registered).

- HLD
- DNL

[2] If ("DNU") is registered, the system registers the Prior Notification subject according to the Prior Notification of the Risk Assessment Result before being changed.

[3] If ("DNU") is registered and the information on Application for Cargo Discharge Permission is registered, cancel ("DNU").

(H) Output process for the output information

Process the output information (described later). For details on the output field, see "List of Output Fields".

6. Output Information

| Information Name | Output Conditions | Output Destination |
|--|--|---|
| Process Result Output | Nil | Implementer |
| Manifest Information Registration Result Listing Information | The internal process (Manifest Information Registration (blanket registration) (many cases)) is started. | Implementer |
| Manifest Submission Information | Nil | CY specified as the discharge destination by the MFR procedure |
| | | "Customs Station having jurisdiction over the Manifest submission port" or the "Customs Station specified as the document submission destination" (Dept. in charge of monitoring) |
| Temporary Landing Report Submission Information | A temporary landing cargo exists. | Implementer |
| | | CY specified as the discharge destination through the MFR procedure |
| | | "Customs Station having jurisdiction over the Manifest submission port" or the "Customs Station specified as the document submission destination" (Dept. in charge of monitoring) |
| | Output the information if all conditions below are satisfied: (1) A temporary landing cargo exists (2) No CY is specified as the discharge destination by the MFR procedure. | The bonded warehouse and Customs broker performing the "Manifest Addition Registration (MFA)" procedure |

| Information Name | Output Conditions | Output Destination |
|---|---|---|
| Empty Container Temporary Landing Report Submission Information | A temporary landing empty container exists | Implementer |
| | | CY specified as the discharge destination through the MFR procedure |
| | | "Customs Station having jurisdiction over the Manifest submission port" or the "Customs Station specified as the document submission destination" (Dept. in charge of monitoring) |
| Discrepancy Information of Advance Filing (Customs Station) | The B/L determined to need to be output by the "determination process of discrepancies in data of advance cargo information registration" exists | Customs Station |
| Discrepancy Information of Advance Filing (non-Government) | The B/L determined to need to be output by the "determination process of discrepancies in data of advance cargo information registration" exists | Implementer |
| Prior Notification of Risk Assessment Result | ("Prior Notification of the Risk Assessment Result is sent") is registered in the related house B/L. Output the information if all conditions below are satisfied: (1) ("DNU" for the Ocean (Master) B/L is registered in the cargo") is registered. (2) ("SPD") is registered in the cargo. | Customs Station |
| | | Implementer |
| | | Customs Station |
| | | Implementer of the AMR procedure etc. |
| Prior Notification Status of Relevant House B/L | ("The Prior Notification of the Risk Assessment Result is sent") is registered. | The notification forwarding party registered in the Advance Cargo Information DB |
| | | Implementer |
| | | Implementer of the AMR procedure etc. |
| Advance Cargo Information | | Customs Station |